

Exposition Registration Form



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June 25-27, 2017, Sheraton on the Falls - Niagara Falls

Name: _____ Title: _____

Company: _____

Address: _____

City: _____ Province: _____ Postal Code: _____

Telephone: () _____ Fax: () _____ Email: _____

Guest/Companion Name: _____

Please provide a contact information, in the event of an emergency, while you are at the Conference

Name: _____ Tel: _____

Please Call CAEM to discuss special dietary requirement

This is my first CAEM conference

	Member	Non-member*	Amount
Expo Membership**			
<input type="checkbox"/> Before March 24 th	\$475	\$850	_____
<input type="checkbox"/> March 24 th – April 30 th	\$505	\$880	_____
<input type="checkbox"/> After April 30 th	\$615	\$990	_____

Day Rates (Price does not include dinner)

<input type="checkbox"/> June 26 th	\$398	\$650	_____
<input type="checkbox"/> June 27 th	\$398	\$650	_____

Evening Functions (These are included with the full delegate registration fee. These prices are for guests and spouses not attending the entire conference.)

<input type="checkbox"/> Scotiabank Convention Centre – June 25 th	\$150	\$240	_____
<input type="checkbox"/> Queen Victoria Place Restaurant – June 26 th	\$150	\$240	_____
<input type="checkbox"/> Peller Estates – June 27 th	\$150	\$240	_____

Sub-total _____
HST 13% _____
Total _____

Payment by Cheque*** Credit Master

Card#: _____ Expiry Date: _____

Name of Card Holder: _____ Signature: _____

Note:

- * For qualified non-members. Please contact info@caem.ca for more information.
- ** Three or more members that register from the same organization will receive a further discount of 10% on each registration.
- *** Make cheques payable to CAEM and mail to: 160 Tycos Drive, Suite 2219, Box 218, Toronto, ON M6B 1W8

For further information, please contact:

Tel: (416) 787-9377 • Toll-Free: 1 866 441-9377 • Fax: (416) 596-1808 • E: info@caem.ca • W: www.caem.ca

Session Selection Form

This form must be completed in full and returned with your registration form and payment. Please fill out a separate form for each delegate. Please check the sessions / events you plan to attend.



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Name: _____ Title: _____

SCHEDULE

SATURDAY, JUNE 24, 2017

- 8:30 am – 05:00 pm CEM Course: Conference and Meeting Management Principles

SUNDAY, JUNE 25, 2017

- 08:00 am – 04:00 pm CEM Course: Exhibition & Event Sales Fundamentals
- 01:00 pm – 05:00 pm Exhibitors Set-Up for ExpoCAN
- 04:00 pm – 05:00 pm Facilities Meeting
- 05:00 pm – 06:00 pm First-Timers Orientation
- 06:00 pm – 08:00 pm Dinner Scotiabank Convention Centre

MONDAY, JUNE 26, 2017

- 08:00 am – 09:00 am Annual General Meeting
- 09:00 am – 10:00 am Lessons Learned from United Breaks Guitars
- 10:15 am – 11:15 am Snap, Eat, Tweet: Serving up Success with Free Social Media
- 10:15 am – 11:15 am The 7 Deadly Sins of Sponsorship
- 11:30 am – 12:30 pm Added Toppings: Catering Social Success with Paid Content
- 11:30 am – 12:30 pm Are You Risking Everything? Let's Examine Your Venue Contract
- 12:30 pm – 03:30 pm Luncheon and ExpoCAN 2017
- 06:00 pm – 11:00 pm Dinner & Entertainment Queen Victoria Place Restaurant

TUESDAY, JUNE 27, 2017

- 09:30 am – 10:30 am Show Managers Meeting with Breakfast
- 09:30 am – 10:30 am Associates Meeting with Breakfast
- 11:00 am – 12:00 pm P2PX – Behind the Pipe and Drape
- 11:00 am – 12:00 pm Sales Track: A Fresh New Approach to Productivity (P.1)
- 12:00 pm – 02:00 pm Sponsorship and Volunteer Recognition Luncheon
- 02:00 pm – 03:00 pm Communicate with Confidence
- 02:00 pm – 03:00 pm Sales Track: A Fresh New Approach to Productivity (P.2)
- 03:30 pm – 04:30 pm Closing Keynote Address: Brain Software: Words that Change Minds
- 06:00 pm – 11:00 pm Dinner & Entertainment Peller Estates

REGISTRATION INFORMATION

Full delegate registration includes all sessions, meals and evening functions, except the following optional events, for which additional fees apply:

- June 24 CEM Course: Conference and Meeting Management Principles
- June 25 CEM Course: Exhibition and Event Sales Fundamentals

DAILY DELEGATE REGISTRATION

If you are unable to attend the full conference program, you may register for one or more of the Daily Delegate Options. On your chosen day(s), Daily Delegate Registrations includes all sessions, breakfast, lunch and refreshment breaks.

OPTIONAL AND EVENING FUNCTION REGISTRATION

If you are a guest

A guest is a spouse or companion accompanying a registered delegate who does not qualify for membership in CAEM. Guests of CAEM / IAEE members may register at the member rate. Guests may register for any of the following optional and/or evening functions:

- June 25 Opening Night at the Scotiabank Convention Centre
- June 26 Monday Evening Event at Queen Victoria Place Restaurant
- June 27 Tuesday Evening at Peller Estate

NON-MEMBER ELIGIBILITY TO ATTEND

The non-member rate applies to show organizers (Exposition) and suppliers (Associates) that are qualified to attend the Conference as non-members. If you have been to a CAEM event before, you will need to apply for membership. To apply for membership to receive the reduced member rate, please visit www.caem.ca or contact us at info@caem.ca for more information. Members of IAEE are eligible to attend at the CAEM Member rate

CANCELLATION AND REFUNDS

All cancellations must be in writing. Cancellations before May 14, 2017 will be refunded in full. Cancellations between May 14 and June 1, 2017 will be subject to a 50% cancellation charge. No-shows and cancellations after June 1, 2017 will not be refunded.

Registrations will not be processed without a completed registration form and payment in full. Please complete form on the reverse and return with payment to:

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